

4ESS TASK ORDER PROGRESS REPORT

TO NUMBER:	TO # 0003	REGION:	8
TO TITLE:	Libby Asbestos NPL Site	REPORT PERIOD	July 1, 2012 to July 28, 2012
EPA TO MANAGER:	Sharon Abendschan	FIRM:	Toeroek Associates, Inc.
EPA TOPO:	Carol Pokorny	TECHNICALLY COMPLETE:	29%
TOEROEK TO MANAGER:	Kevin Geraci		

1. PROGRESS MADE THIS REPORT PERIOD

- In response to the amended Scope of Work issued under Work Assignment Form (WAF) Amendment D, Toeroek prepared a staffing plan and submitted it to EPA on July 11, 2012. On July 13, 2012, EPA issued Mod 2 to the Task Order, approving this staffing plan.
- Toeroek began to prepare for the title search, identifying a title company that would collect title documents and mapping the parcels in the railroad corridor that would be the subject of the title search. Toeroek prepared the map using GIS files obtained from EPA. This map was submitted to EPA for comment and clarification on the parcels to research.
- Toeroek prepared the monthly progress report and financial report.
- Toeroek performed management, administrative, and financial activities.

2. DELIVERABLES

Deliverables	Due Date	Date Delivered	Date Approved
Monthly Progress Report and Financial Report	July 20, 2012	July 20, 2012	August 13, 2012
Staffing Plan	November 2, 2010	November 2, 2010	November 8, 2010
Staffing Plan for Amend. D	July 11, 2012	July 11, 2012	

3. OUTSTANDING ISSUES/RESOLUTION

The scope of Amendment D solely addressed the title search of the railroad corridor. It did not address fees for another year of storage of the W.R. Grace boxes. Additional funding for another year of storage is required.

4. PLANNED ACTIVITIES

- Proceed at EPA's direction upon their review of the parcel map of the railroad corridor.
- Pay monthly fee for storage of W.R. Grace boxes.

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5. FINANCIAL STATUS

See attached financial summary and backup for details. Note that the ODCs on the June 2012 invoice included fees for two months of box storage, covering both June and July. Since storage for the month of July was invoiced on the previous invoice, there are no storage charges on the July invoice.

6. QUALITY ASSURANCE (QA) ACTIVITIES

All activities were performed in accordance with Toeroek's approved Quality Assurance Program Plan dated January 1999.